

## Code of Conduct



## Principles of Conference Participation Your Rights and Responsibilities

The following principles are intended to guide your participation at this year's ICDE World Conference on Online Learning. They identify some basic rights and responsibilities all delegates should follow to ensure that everyone has a rewarding, successful and highly professional conference experience. The overarching principle is doing "no harm to others" in the way you engage and participate in the conference—irrespective of whether you attend in person or engage virtually.

### YOUR RIGHTS

All conference participants can expect the:

- **Right to be heard**

Everyone has something useful to contribute to discussions and we want to create a welcoming and courteous atmosphere where your voice can be heard.

- **Right to disagree**

We appreciate you may not agree with some of the ideas or views expressed by others and we want to create an environment where it is ok to disagree as long as you do not make it personal and act with professionalism.

- **Right to be treated with respect**

All participants have the right to be treated with respect and in a courteous and dignified manner. The conference provides an opportunity to appreciate and learn from delegates from over 50 countries, with a range of different cultural backgrounds and religious beliefs.

- **Right to individual privacy**

We wish to capture as much of the event as possible to increase the outreach and impact of the conference, but all participants need to be guided by the basic right to privacy. This right is particularly relevant when taking photographs and sharing images through social media. More information will be provided to delegates about how to protect this right closer to the event.

- **Right to a harassment free event**

No participant should experience harassment in any form whatsoever. If you feel unsafe or harassed at any stage during the conference or during your stay in Dublin, then please contact us at the Registration Desk so that we can act as quickly as possible to address the matter.

### YOUR RESPONSIBILITIES

All conference participants have the:

- **Responsibility to listen**

One of the benefits of such a major international conference is the opportunity to meet and network with colleagues. However, we request that these conversations do not disrupt formal presentations during the main conference programme. We also ask that you place your phone on silent, do not dominate question time and help contribute to a courteous atmosphere where everyone has a chance to be heard.

- **Responsibility to actively engage**

You have an important role to play in helping to contribute to a memorable and impactful conference. In this respect your engagement beyond your own presentation by actively participating throughout the event helps us to create a rich and rewarding environment for professional learning.

- **Responsibility to share your ideas**

While some delegates will have a great deal of expertise and experience in the area of online education your own thinking and ideas matter. If we are to address the conference theme and find solutions to many of the major challenges we face, then professional dialogue, scholarly debate and sharing of different viewpoints are important qualities to value.

- **Responsibility to be courteous and respectful**

The way you conduct yourself during the conference, whether in person or virtually, is important in helping us to create a courteous and respectful environment. Being friendly to delegates and going out of your way to converse with people from different countries and cultural backgrounds is part of what makes the ICDE World Conference unique and a great learning experience.

- **Responsibility to ensure a harassment free event**

Harassment can take many different forms and we ask that you are careful not to offend delegates or make people feel unsafe in the manner of your interactions. If you do see something inappropriate during the conference or at one of the organised social events, then please let us know as soon as possible. We need your support to ensure a safe and harassment free event.

**NOTE:** Conference participants are also bound by the regulations and code of conduct of the Convention Centre Dublin (CCD). We reserve the right to ask delegates to leave the conference venue or any organised social event should inappropriate behaviour require us to do so.